



INSTITUTO SUPERIOR TÉCNICO
Universidade Técnica de Lisboa

Memorandum of Understanding on Student Exchange
between
Dalian University of Technology, China
and
Instituto Superior Técnico, Lisbon, Portugal

This Memorandum of Understanding (hereinafter referred to as “MOU”) on student exchange as promoted by the Agreement on Cooperation between Dalian University of Technology (hereinafter referred to as “DUT”) and Instituto Superior Técnico (hereinafter referred to as “IST”) will be implemented as follows:

1. The fields of student exchange shall be within the areas of Science and Engineering, to be agreed upon between their departments subject to the provision of this MOU.
2. The home institution will select and recommend students to participate in the exchange program. However, the final acceptance of exchange students is always at the discretion of the host institution judged by academic performance.
3. The exchange students must be enrolled in the home institution as regular students and will be exempt from application, matriculation and tuition fees at the host institution.
4. Each institution will have no more than 5 students from the other side enrolled at any time. The actual number of students to be exchanged in a year will be decided each year upon mutual agreement.
5. The period of enrollment of the students at the host institution should not exceed 12 months. Extension of the period may, in exceptional cases, be permitted by mutual agreement.
6. The students will continue as candidates for degrees at their home institution and will not be candidates for degrees at the host institution.
7. The host institution will not be liable for travel, living, healthcare, insurance or other expenses incurred by the students. This does not preclude application for scholarships or financial aid from independent institutions.
8. The field of study for each student will be subjected to the host institution being able to provide appropriate courses of study and appoint qualified tutors when required, and provided such courses are open to exchange students.

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9. The host institution will determine the required language skills for admission in each case, in order to assure that the students have the minimum requirements to carry out his/her studies successfully.
10. The host institution agrees to provide, prior to the exchange, the course plan and documentation of course work for the students, as well as appropriate documentation about their performance on completion. The home institution will determine, prior to the exchange, the appropriate number of credits to be transferred in each case.
11. The host institution will render assistance to the incoming students in finding appropriate accommodation. The host institution will be exempt from this responsibility if the student declines the recommended accommodation.
12. Exchange students are subjected to all rules and regulations of the host institution. They will also have the rights and privileges enjoyed by other students enrolled at the host institution.
13. Each institution will appoint a contact office and/or person to facilitate the implementation of the program. The appointed officers or persons will act as contact for enquires about the program and will also be responsible for promoting, advertising and overseeing the smooth operation of the program.

The MOU shall come into effect on the day of approval by both institutions with duration of 5 years. Either institution may terminate this MOU provided that written notice of the intent is given at least six months prior to termination. Commitments already in progress shall be fulfilled.

Date: 24/05/2011



Jinping OU
President, Dalian University of Technology

Date: 24/5/2011



António Serra
President, Instituto Superior Técnico