



EUROPEAN UNION/EEA/SWITZERLAND CITIZENS REGISTRATION

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It is common to have many doubts about how to legalize your stay for more than 90 days in Portugal being a citizen of the EU, EEA or Switzerland. For this reason, we have prepared a document that clarifies all doubts on how you should proceed.

▶ Certificate Issuance

During the first 3 months of stay in Portugal, EU/EEA or Swiss citizens only need to have a valid ID or passport. After this period, the certificate must be requested within 30 days at the Lisbon City Council and is valid for 5 years.

▶ 2nd Copy Issuance – Data Change / Loss / Theft / Deteriorated

A second copy of the certificate may be requested from the Lisbon City Council for the following reasons:

- Data Change
- Loss
- Theft
- Deteriorated

▶ Certificate renewal - Expiry

The certificate can only be renewed for periods of up to 5 consecutive years. However, this period may be interrupted due to temporary absences, which meet the following requirements:

- Do not exceed 6 consecutive months per year
- Compliance with military obligations
- For 12 consecutive months (maximum), for justified reasons, such as pregnancy or childbirth, serious illness, studies or professional training, or secondment for professional reasons to another member state or third country

👉 After the end of the renewal for periods of up to 5 consecutive years, the renewal will be ensured by the Foreigners and Borders Service (SEF) - by prior [appointment](#)

▶ Who can apply

Citizens of the following countries:

Germany, Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Slovakia, Slovenia, Spain, Estonia, Finland, France, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Republic Czech, United Kingdom, Romania, Sweden, Iceland, Liechtenstein, Norway, Andorra and Switzerland

👉 Citizens of other nationalities should contact the [Foreigners and Borders Service](#) (SEF)

▶ Channels

‡ In person

- [Loja de Cidadão do Saldanha](#)
- [Loja Lisboa - Alcântara](#)
- [Loja Lisboa - Baixa](#)
- [Loja Lisboa - Marvila](#)

More information [Foreigners and Borders Service](#) (SEF).

▶ Documents

📄 List of documents to be delivered:

- [Statement, under oath](#)
- ID document

▶ Certificate issuance

- Copy of birth certificate or similar document proving the degree of affiliation (for minors)
- Proof of residence in Lisbon (minors not accompanied by their parents)

▶ 2nd Copy Issuance – Data Change / Loss / Theft / Deteriorated

Data Change

- Delivery of the previous certificate

Loss / Theft / Deteriorated

- Declaration by the PSP (Police) to report the loss or theft of the document or delivery of the previous certificate in case it is damaged

▶ Certificate renewal - Expiry

- Delivery of the previous European Union Citizen Registration Certificate

Note: During the order, it may be necessary to attach additional documents

✓ [Information on personal data protection](#)

👤 How much does it cost (indicative values)

- Issue/Change of data/Renewal - **15€** / each
- 2nd copy: Loss/Theft/Deteriorated - **25€** / each
- Children under 6 (Issuing/Change of data/Renewal) - **7,5€** / each
- Children under 6 (2nd copy: Loss / Theft / Deteriorated) - **17,5€** / each
- Underage students who come to study in Portugal - **15€** / each

